

st john's episcopal church selkirk

Vestry



10 Haining Park
Selkirk
TD75AW

From The Re-Ordering Team

Chief Executive

Scottish Borders Council
Council Headquarters
Newtown St Boswells
TD6 0SA

- 3 FEB 2020

31 January 2020

Democratic Services

For the attention of Ms Fiona Walling, Democratic Services

Dear Ms Walling

Re-Pitching our Tent – Selkirk Common Good Fund

I write on behalf of the Re-Ordering Committee of St John's Scottish Episcopal Church, Selkirk, to ask that the Trustees of the Common Good Fund might consider assisting us with our project, titled **RePitching our Tent**, which aims to bring our church into a fit condition for worship, and to serve our local community.

As the Trustees will be aware, we have been seeking to improve our church for some time, and we originally intended to add an extension as well as carrying out the work on the original 19th century building, with improved heating, toilets and flexible seating to make it fit for a variety of activities, both suiting the congregation and the local community. The Trustees will no doubt also be aware that asbestos was found in the church last year, and the costs of making the building safe made us conscious that we should omit the extension work and concentrate on the basic improvements which will achieve most of the aims we began with, and bring the church into a useable state for the 21st century.

As a small active congregation, we have already raised a substantial part of the estimated costs, by faithful giving and the support of some charitable trusts, as per attached Budget. We are confident of raising the outstanding balance of the construction costs and we are now considering the internal fittings and equipment.

It is in this respect that we seek assistance from the Common Good Fund. Our thinking is that we would like to be able to point out the items given by the town, and we therefore suggest that the Fund might fund the purchase of 30 chairs which would be in the chancel and suitable for small meetings or services, or alternatively fund the purchase of an electronic organ which would help with services and widen the potential usage of the building. As detailed on our Application, 30 chairs would cost about £2500, and an organ would cost about £1700. We hope to be in the building by end March

I have attached our latest Annual Accounts, together with our current Budget, and Drawings of the original building and the alterations which we are making. We would be very happy to show the Trustees round the building should this help in their thinking.

Yours sincerely,

Roy Owen
Re-Ordering Team
St John's Episcopal Church, Selkirk



**SELKIRK COMMON GOOD FUND
APPLICATION FOR FINANCIAL ASSISTANCE**

<p><u>Applicant Details</u> Name and Address of Applicant/Organisation:</p> <p>Telephone No:</p> <p>E-mail address:</p>	<p>ST JOHN'S SCOTTISH EPISCOPAL CHURCH c/o MR ROY OWEN (RE-ORDERING COMMITTEE) 10 HAIRING PARK SELKIRK, TD7 5AW</p> <p>HOME</p>
<p>Address to which payment should be made:</p>	<p>TREASURER MR STUART MOYES, DOWS COTTAGE, BUXTON, SELKIRK, TD7 4PU.</p>
<p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>WE ARE A COLLABORATIVE CHRISTIAN COMMUNITY SEEKING TO IMPROVE OUR CHURCH PREMISES TO MAKE IT IN FIT CONDITION TO SPREAD THE CHRISTIAN MESSAGE AND TO SERVE THE LOCAL COMMUNITY. MEMBERS OF ST JOHN'S ARE ACTIVE IN ALL ASPECTS OF OUR SOCIETY. LETTER ATTACHED</p>
<p><u>Assistance Requested</u> Please indicate the sum requested and the purpose for which it will be used:</p>	<p>NOT MORE THAN £2500.00 AT THE TRUSTEES DISCRETION. WE WOULD WISH THE COMMUNITY GIFT TO BE RECOGNISABLE. EG 30 X CHAIRS @ £85 EA 1 X ELECTRIC ORGAN @ £700</p>
<p>When will the donation be required:</p>	<p>MARCH 2020</p>
<p>If this is a one-off project then please give the following details -</p> <p>Date (s):</p> <p>Estimated total cost:</p> <p>Funds already raised by applicant's own efforts:</p>	<p>WORK BEGAN IN DECEMBER 2019 TARGET FINISH IS MARCH 2020 £168,500.00 + VAT AS APPLICABLE £164,200.00</p>

<p>Funds raised or expected to be raised from other sources (please state sources):</p>	<table border="0"> <tr> <td>CONGREGATION GIVING</td> <td>£12,000</td> <td></td> </tr> <tr> <td>LEGACIES</td> <td>6,200</td> <td rowspan="4">£164,200</td> </tr> <tr> <td>GRANTS ALLSTURCHES TRUST</td> <td>3,000</td> </tr> <tr> <td>W SWINTON PATERSON TRUST</td> <td>2,000</td> </tr> <tr> <td>W PROVINCIAL BUILDING FUND</td> <td>32,000</td> </tr> <tr> <td></td> <td></td> <td>TOTAL</td> </tr> </table> <p>(Scottish Episc Church)</p>	CONGREGATION GIVING	£12,000		LEGACIES	6,200	£164,200	GRANTS ALLSTURCHES TRUST	3,000	W SWINTON PATERSON TRUST	2,000	W PROVINCIAL BUILDING FUND	32,000			TOTAL
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W PROVINCIAL BUILDING FUND	32,000															
		TOTAL														
<p><u>Other information</u> If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given: NO PREVIOUS REQUEST HAS BEEN MADE</p>	<p>WE ARE TRYING TO MAKE OUR CHURCH MORE USEFUL TO US AND TO SELKIRK. IMPROVED HEATING AND TOILETS WITH FLEXIBLE SEATING ARRANGEMENTS WILL MAKE THE BUILDING A MORE ATTRACTIVE VENUE FOR SMALL GROUPS</p>															
<p><u>Declaration</u> I hereby make application for assistance as set out above and certify that the information I have provided is accurate</p> <p>Signed:</p> <p>Position Held: FUNDRAISER, RE-ORDERING COMMITTEE</p> <p>Date: 31 January 2020</p>																
<p>Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts</p>																
<p>This completed form, accounts and any supporting details should be submitted to Fiona Walling, Democratic Services, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA. Telephone 01835 826504 email fwalling@scotborders.gov.uk</p>																

ST. JOHNS EPISCOPAL CHURCH, SELKIRK
 RECEIPTS AND PAYMENTS ACCOUNT
 FOR THE YEAR ENDED 30th SEPTEMBER 2019

	<i>Notes</i>	2019 £	2018 £
Receipts			
Donations Received			
Voluntary Income -- Pledged Giving	3	18223	18753
Open Plate		1214	1368
Tax Reclaimed		6539	6343
Donations		135	232
Centre of Mission		810	0
Other	4	706	358
Donations (Building Fund)		1272	3671
Tax Reclaim (building fund)		3037	0
Receipts from Bank and Investment Interest		1139	919
Receipts from other Charitable Activities			
Gift Day		5750	5940
Fund raising		1657	1553
Grants received		0	0
Grant received (building fund)		2000	0
Total Receipts		42482	39137
Payments			
Payments for Charitable Activities			
Ministry and Pastoral Care	6	5890	1344
Centre of Mission	8	2131	0
Diocesan Quota		4812	2089
Property Expenses/Building work	7	37887	4758
Administration Expenses	9	1732	2462
Training		137	310
Miscellaneous Expenses		0	0
Total Payments		52589	10963
Surplus/Deficit for Year		-10107	28174
Surplus (less building work / building fund)		15522	

**ST. JOHNS EPISCOPAL CHURCH,
SELKIRK
Statement of Balances as at 30th. September
2018**

Bank balances	2018/19		2017/18	
Bank balance at beginning of year	£		£	
RBS Treasurers Account	25308		18429	
unpresented				
cheques	-15		0	
pay-in not yet on				
statement	73		0	
RBS Savings Account	129257		108020	
		154623		126449
 Bank balance at end of year				
RBS Treasurers Account	11660		25308	
unpresented				
cheques	-103		-15	
pay-in not yet on				
statement	80		73	
RBS Savings Account				
General Funds	33882		25380	
Set Aside for Building Project	98997	132879	103877	
		144516		154623
 surplus / deficit for year		-10107		
 Investments				
General Endowment Fund	Units	£	Units	£
Market Value at beginning of year	1263	24091	1263	21449
Change in Value		1358		2570
Market Value at 30th September	1263	25449	1263	24019
 Upkeep of Grave Trust Fund				
Market Value at beginning of year	49	932	49	834
Change in Value		55		98
Market Value at 30th September	49	987	49	932
 Total value of investments at 30th September	1312	26436	1312	24951

ST. JOHNS EPISCOPAL CHURCH, SELKIRK

Notes to the accounts for the year ended 30th September 2019

1 PROPERTY

The Church is not shown in the statement of balances as the Vestry believes it is not possible to place a market value on it. The valuation of the building and contents for insurance purposes is £2,800,000

2 FUNDS

Within the bank accounts, the sum of £98997.48 has been set aside for the re-ordering building project.

3 PLEDGED GIVING

	2019	2018
	£	£
Envelopes	5126	5514
Standing Orders	<u>13146</u>	<u>13239</u>
	<u>18272</u>	<u>18753</u>

4 OTHER RECEIPTS

	2019	2018
	£	£
	706	358

Starting in 2018, the Diocese of Edinburgh took over the running costs of Church House. The Insurance for 2019 of £706 was refunded to us by the Diocese.

During the year several special collections were made for specific charities and these were paid directly to the charities. These sums totalling £827.00 have therefore been excluded from the accounts.

5 TRUSTEES

None of the Vestry members received remuneration in respect of their position. Any travel expenses incurred on Church business are refunded at actual cost. Travel expenses paid amounted to £704 and are included in the Administration expenses (*see note 9*).

6	MINISTRY AND PASTORAL CARE	2019	2018
	General ministry and Pastoral	5188	612
	Church altar	452	541
	Church Music	250	191
		<u>5890</u>	<u>1344</u>

7	PROPERTY EXPENSES	2019	2018
		£	£
	Church - Heat & Light	2124	1768
	Repair & Maintenance	1442	759
	Organ repair and maintenance	0	0
	Insurance	1677	1637
	Architects Fees /building expenses	31938	594
	Church House - Heat & Light	0	0
	Repairs	0	0
	Insurance	706	0
		<u>37887</u>	<u>4758</u>

There are no Church House expenses for 2019 other than insurance - (see note 4) as the running and upkeep costs have been taken over by the Diocese of Edinburgh.

8	CENTRE of MISSION	2019	2018
		£	£
	General Expenses	1234	0
	Galashiels Manse		
	Expenses	890	0
	Simon's Misc. expenses	7	0
		<u>2131</u>	<u>0</u>

9	ADMINISTRATION EXPENSES	2019	2018
		£	£
	Printing, stationery and postage	467	624
	Advertising	381	290
	Travel	704	1182
	Telephone & IT costs	0	25
	Equipment	180	44
		<u>1732</u>	<u>2165</u>



From The Re-Ordering Team

Re-Pitching our Tent

Budget as at 21 January 2020

Income

Congregational giving	£121,000
Legacies	6,200
Grant from Allchurches Trust	3,000
Grant from Swinton Paterson Trust	2,000
Grant from Scottish Episcopal Church, Provincial Building Fund	32,000

Total £164,200

Loan from Provincial Building Fund, if required, up to 32,000

Expenditure Contracted and Projected

Contracted

Architects Fees/Building Expenses 2019	£ 30,179
Tender Construction Works	138,295

SubTotal £168,474

Projected

Chairs 120 x £85	£ 10,200
Mini kitchen	3,500
Altar plinths	2,000
Electronic organ	1,700

SubTotal £ 17,400

Total £185,874

Expenditure figures do not include VAT

